

Annual Self – Assessment for the Performance Based Appraisal  
System (PBAS)

Session/Year 20 ~~22~~ – 2023

(To be completed and submitted at the end of each academic year)

PART A: GENERAL INFORMATION

- 1.Name (Block letters) : FARHA KHATUN
- 2.Father's/Mother's/Husband's name : MD. ABDUL KADER SARDER
- 3.Department : BENGALI
- 4.Current Designation : LECTURER
- 5.Address for correspondence (With pin code) : Vill- Basimobha para, p.o- Rajpur  
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- 7.Date of Appointment: 01.03.2018



## PART B: ACADEMIC PERFORMANCE INDICATORS (API)

2022 – 2023

(Please see detailed instruction of the PBASI proforma before filling out this section)

### CATEGORY 1: TEACHING LEARNING AND EVALUATION RELATED ACTIVITIES

(a) Direct teaching (20/22) hours per week as applicable) including Lecturer, Tutorials, Practical, Project supervision and Field work.

Sl. No	Course/Paper	Level	Mode of Teaching	Actual hours spent per Academic Year	Actual Score (Actual hours spent per Academic Year 7.5 for Assistant Prof.	API Score	
1.	B.A. Semester -I,II Papers – I,II	Gen	L/P.S	40 Hours	$40 \div 7.5 = 5.33$		Page n
2.	B.A. Semester –III,IV,SEC I,II, Papers –III,IV,LCC - II	Gen	L/P.S	80 Hours	$80 \div 7.5 = 10.66$		Page n
3.	B.A. Semester – V,VI Papers –GE –I,II SEC – III,IV, DSE – II,	Gen	L/P.S	120 Hours	$120 \div 7.5 = 16.0$		Page n
4.	B.A. Semester – I,II Papers – I,II,III,IV	Hons	L/P.S	140 Hours	$140 \div 7.5 = 18.66$		Page n
5.	B.A. Semester – III,IV Papers –IV,V,VI,VII,VIII,IX,SEC -1	Hons	L/P.S	175 Hours	$175 \div 7.5 = 23.33$		Page n
6.	B.A. Semester –V,VI Papers –XI,XII,XIII,XIV,DSE – I,II,III,IV	Hons	L/P.S	175 Hours	$175 \div 7.5 = 23.33$		Page n
	Total			730 Hours	$730 \div 7.5 = 97.33$	70	
	Maximum API Score :70						

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Sl No.	Short Description(in terms of items) as listed above	Actual hours spent per Academic Year	
1.	Curriculum Design	80	
2.	Use of ICT or Computer –aided method	60	

Sl. No	Type of Examination Duties	Actual hours spent per Academic Year	
1.	Invigilation	220	
2.	Question Paper Setting	40	
3.	Evaluation of Answer Scripts	250	

*Farukh Khatun*



b) Examination duties(question paper setting,evaluation of answer scripts) as per allotment.

c)Innovative teaching learning methodologies; updating of subject content/course,mentoring etc.

- (a) Updating of Courses/Curriculum Design: yes
- (b) Participation/Innovative – Interactive courses: yes
- (c) Participation/Innovative – Learning Modules: yes
- (d) Participation/Innovative – Case Studies prepared: No
- (e) Use of ICT or Computer -aided methods – ppt: yes
- (f) Dev/Teaching Remedial : yes
- (g) Dev/Teaching Soft skill/Communication/Personality Dev: yes
- (h) Organizing & cond. Of popular Programme/Teaching Web – based/E – Library/IT – asst teaching. yes

Fazha Khatun



### **CATEGORY III :RESEARCH AND ACADEMIC CONTRIBUTION**

API score for research papers be calculated as per UGC/Govt. rules.

Publications other than journal articles (book, chapters in books) as prescribed in UGC Regulation 2016 :





## Declaration

All above furnished information and claims are true and supported by necessary documents wherever required.

*Faaha Khutun*

Signature with Date

